



CITY OF MOUNTAIN VIEW

LIBRARY BOARD

MINUTES

REGULAR MEETING - MONDAY, APRIL 28, 2014
LIBRARY COMMUNITY ROOM - 585 FRANKLIN STREET
7:30 P.M.

1. CALL TO ORDER

The meeting was called to order at 7:32 p.m.

2. ROLL CALL

Present— Trustees Cindy Hofen, Barbara Luedtke, Vice Chair Randall Stock, Chair Kathy Swartz, and Secretary Rosanne Macek.

Absent— Trustee David Herington.

3. MINUTES APPROVAL

Minutes of the March 17, 2014 meeting were approved.

4. ORAL COMMUNICATIONS FROM THE PUBLIC—None.

5. UNFINISHED BUSINESS

5.1 BUDGET

The City Council will discuss the narrative budget on April 29. Items for the Library include a \$25,000 discretionary ongoing increase for the materials budget.

5.2 BENCHMARK REPORT

Based on the discussion, there will be a few minor changes to the report. Trustee Stock will write a draft of the cover memo to discuss at the next Library Board meeting.

5.3 BORROWING POLICY

A few changes were discussed, including the ability to check out without a Library card, some adjustments to the loan period table, holds on available, and procedures for lost items.

6. NEW BUSINESS

6.1 FISCAL YEAR 2014-15 WORK PLAN

A tentative plan was developed. This will be discussed and finalized at the next Board meeting.

7. LIBRARY BOARD/STAFF COMMENTS, QUESTIONS, AND REPORTS

None.

8. COMMUNICATIONS

8.1 MARCH DONATIONS

The Board accepted the donations.

9. REPORTS

9.1 DIRECTOR'S REPORT

See attached.

10. AGENDA SETTING/PLANNING

- Benchmark Report
- Capital Improvement Program
- Borrowing Policy
- Fiscal Year 2014-15 Work Plan

11. ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Rosanne M. Macek, Secretary
Library Board

RMM/JD/7/LIB
023-04-28-14mn-E